



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

## INTERNAL SERVICE ORDER FORM BETWEEN UOG AND RCUOG

Pursuant to the Operating Agreement between UOG and RCUOG, UOG requests RCUOG to provide services as may be required by the Principal Investigator in the administration of the following project:

UOG COLLEGE/UNIT: \_\_\_\_\_ UOG DEPARTMENT: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

PROJECT PERIOD: \_\_\_\_\_ GL ACCOUNT #: \_\_\_\_\_

PRINCIPAL INVESTIGATOR: \_\_\_\_\_ EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

GRANT SPONSOR: \_\_\_\_\_ GRANT/CONTRACT AMOUNT: \_\_\_\_\_

**ATTACH COPY OF GRANT AWARD NOTICE TO THIS FORM**

SCOPE OF WORK (Brief explanation that fits in the space below):

### NEW PROJECT REQUEST:

The conditions under which a project may be service ordered to RCUOG are listed below. Please specify which conditions may apply to this request and apply an explanation/justification. Use additional sheets as necessary.

- Projects involving a private organization with unusual or complex requirements
- Projects in which there are unusual procurement problems such as major items of special equipment
- Projects in which much of the operation lies outside the Territory of Guam
- Projects in which there are human resource issues handled more effectively outside the UOG personnel system
- Projects in which there are substantial amount of technical operations, computer services, involvement with other RCUOG projects, etc.

Please explain:



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Project Title: \_\_\_\_\_

Requested By: \_\_\_\_\_ DATE: \_\_\_\_\_  
Principal Investigator

Approved By: \_\_\_\_\_ DATE: \_\_\_\_\_  
Dean/Director

Reviewed By: \_\_\_\_\_ DATE: \_\_\_\_\_  
RCUOG Chief Business Officer

\_\_\_\_\_  
UOG ORSP Grants Officer

\_\_\_\_\_  
UOG ORSP Director

\_\_\_\_\_  
UOG Senior Vice President

Accepted By: \_\_\_\_\_ DATE: \_\_\_\_\_  
RCUOG Executive Director