



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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## ANNOUNCEMENT

**THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED PART-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):**

**Position Title**

**Extension Assistant I**

**JOB # RC-18-15**

**(Global Food Security & New and Farmer Plans of Work)**

**Application Deadline: Until Filled**

Send RCUOG application, resume and transcripts to [rcuoghr@triton.uog.edu](mailto:rcuoghr@triton.uog.edu) or submit documents to the RCUOG office located on the 1<sup>st</sup> floor of the Health Sciences Bldg., Rooms 137, 138 and 121, UOG Campus. The RCUOG application can be downloaded from [www.uog.edu/rcuog](http://www.uog.edu/rcuog); located under the Forms subhead.

**Hourly Rate:**

Grade E, Step 1, \$10.14

Temporary, Part-Time at 10-20 Hours Per Week.

Benefits: Social Security

The position begins upon selection and ends on December 31, 2018 based on availability of funds with possibility of extension should additional funds become available.

**Location:**

College of Natural and Applied Sciences (USDA Plan of Work, Global Food Security's New Farmer Plan of Work, and grants under this program)

**MINIMUM QUALIFICATIONS:**

- High School Diploma and three years of work experience OR 30 or more college credits and no experience OR combination of college credits, technical training, and/or substantial professional level work experience.

### **PREFERRED QUALIFICATIONS**

- College student pursuing a degree in agriculture, life sciences, health sciences, or business
- Must be willing to work in a nursery, garden, care for livestock, handling livestock waste, and work with community groups
- Valid driver's license

### **MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS:**

- Able to work outdoors in a nursery
- Able to work outdoors in a garden
- Caring for livestock
- Working with community groups
- Work effectively with the public and other employees

### **CHARACTER OF DUTIES:**

- Support day to day operations of the WSARE and other related extension programs
- Process paperwork
- Provide support for workshops in the evenings and on weekends; public speaking and interaction
- Attend meetings dressed professionally; perform agricultural duties
- Handle animal waste, perform nursery work, and clean facility as required
- Support activities include caring for plants in the nursery and garden beds, agricultural work including shoveling fish and animal manure, evening and weekend workshop meeting preparation and clean up including food and beverage preparation and clean up; hauling soil, mulch, manure, blocks, etc.

### **CLEARANCES**

- College transcripts, if any, should be submitted with application
- Upon selection, the applicant must submit PPD, police and court clearances to UOG HRO.