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ANNOUNCEMENT

May 18, 2022

THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, FEDERALLY FUNDED PART-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

<i>Announcement No. 066-22</i>	
<i>Position Title</i> RESEARCH ASSOCIATE I	
<i>Salary Range:</i> UGPP/J-01 \$14.94 – UGPP/J-07 \$18.68 per hour	<i>Opening Date:</i> May 23, 2022 <i>Closing Date:</i> June 3, 2022
<i>Location:</i> College of Natural & Applied Sciences/Western Pacific Tropical Research Center	

MINIMUM QUALIFICATION:

Bachelor's Degree in Biology or related field from a U.S. regionally accredited institution or foreign equivalent or Associate's Degree with 3 years relevant and related work experience in Biology or any equivalent combination of experience and training which provides the minimum knowledge, abilities, and/or skills.

QUALIFICATIONS REQUIRED:

Pursuant to Public Law 26-87 as amended by Public Law 29-113, all future employees of any position within the government of Guam will be required at minimum to possess one of the following:

1. A high school diploma; or
2. Successful completion of General Education Development (GED) Test; or
3. The equivalent of a general education high school program; or
4. Successful completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

CHARACTER OF DUTIES:

Conduct field collections of invertebrates. Assist the Graduate Research Assistant in the identification and quantification of collected biological samples. Accurately record, enter, and proof data. Other duties assigned as needed.

KNOWLEDGE, ABILITIES AND/OR SKILLS

Proficiency in Microsoft applications such as Excel. Ability to follow demonstrated procedures. Ability to operate a dissecting microscope. Ability to work both independently and with others.

EDUCATION:

Applicants claiming degrees or credit hours are required to have an original or certified copy of the documents (e.g. transcripts, high school diploma or GED certification) accompany the application.

WORK ELIGIBILITY:

Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (e.g. previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job related sources from legal liability for the information provided.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position within the University of Guam, you will be required to present valid documents to comply with the law.

RESEARCH ASSOCIATE I # 066-22

POLICE AND COURT CLEARANCE:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

HOW TO APPLY:

Applicants must submit a Government of Guam Application Form to the Human Resources Office, located at the Administration Building, between 8:00 a.m. to 5:00 p.m. Monday through Thursday, and 8:00 a.m. to 1:00 p.m. on Friday except holidays. Applications may be obtained from this office, or the HR website: <http://www.uog.edu/hro> (under Forms). Requests for applications may be directed to the following address: Human Resources Office, University of Guam, UOG Station, Mangilao, Guam 96923. For further information, please call 735-2350/1

UNIVERSITY INFORMATION:

Information on the University's campus security and fire safety may be accessed at <https://www.uog.edu/life-at-uog/safety-security>.

THE UNIVERSITY OF GUAM IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER:

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, located at the EEO/ADA Office, Dorm II, Iya Hami Hall, Room 106, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).


Joseph Gumataotao [May 19, 2022 08:58 GMT+10]

JOSEPH B. GUMATAOTAO
Acting Chief Human Resources Officer

*Research Associate I 05/18/22
Approved by Acting CHRO 05/18/22*

Signature: 

Email: albezar3810@triton.uog.edu

Signature: 
dyl (May 19, 2022 08:56 GMT+10)

Email: dylujan@triton.uog.edu



UNIVERSITY OF GUAM UNIBETSEDAT GUAHAN

COLLEGE OF NATURAL & APPLIED SCIENCES Western Pacific Tropical Research Center

Handwritten signature of Diana Elagjiri

MEMORANDUM

April 12, 2022

- TO: Mr. Joseph B. Gumataotao, Acting Chief Human Resource Officer [Signature] Apr 22, 2022
VIA: Dr. Anita B. Enriquez, SVP/Provost [Signature] Apr 22, 2022
VIA: Mr. Randy Wiegand, VPAF [Signature] Apr 20, 2022
VIA: Dr. Lee S. Yudin, Dean/Director [Signature] Apr 19, 2022
VIA: Ms. Christine Visosky, CNAS Accountant III [Signature] Apr 19, 2022
VIA: Dr. Adrian Ares, Interim Associate Director, WPTRC [Signature] Apr 14, 2022
FROM: Dr. Ross Miller, Project Director [Signature] Apr 13, 2022
RE: Job Announcement: Research Associate I

We would like your permission to announce Research Associate I position on People Admin, UOG Career Page and UOG Website. The particulars of the job announcement are as follows:

- Program name/College CNAS/WPTRC Little Fire Ants (wasmannia auropunctata)
Effects on invertebrate diversity
Account number(s)..... 61-1F-273011-R-5102035 (CALF)
Federally funded..... [X] Yes [] No
Position title Research Associate I
Type of appointment [X] Other/Limited Term [] Contract [] Classified
Type of employment [X] Part-Time [] Full-Time
Grade/Step/Salary or Hourly Rate UGPP/J-01 \$14.94 - UGPP/J-07 \$18.68 per hour
Number of hours per week..... Up to 39 hours per week
Benefit(s)..... [] All fringe benefits
[] Medical/Dental [X] Retirement
[] Social Security
[] Annual/Sick Leave [] Life Insurance
Duration of recruitment posting..... [X] 2 weeks [] Continuous until filled



COLLEGE OF NATURAL & APPLIED SCIENCES
Western Pacific Tropical Research Center

Minimum Qualifications

Bachelor's Degree in Biology or related field from a U.S. regionally accredited institution or foreign equivalent; or a combination of college credits, technical training, and/or substantial professional level work experience

Knowledge, Abilities and/or Skills

Proficiency in Microsoft applications such as Excel. Ability to follow demonstrated procedures. Ability to operate a dissecting microscope. Ability to work both independently and with others

Character of Duties

- Conduct field collections of invertebrates.
- Assist the Graduate Research Assistant in the identification and quantification of collected biological samples.
- Accurately record, enter, and proof data.
- Other duties assigned as needed.

Your favorable consideration and approval of this request is greatly appreciated.

Request to Announce JA#066-22 Research Associate I

Final Audit Report

2022-04-22

Created:	2022-04-12
By:	Resty Albeza (albezar3810@triton.uog.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAkUmciQpxQsIDCAZgB8Z5bVZLayMFUYXy

"Request to Announce JA#066-22 Research Associate I" History

-  Document created by Resty Albeza (albezar3810@triton.uog.edu)
2022-04-12 - 11:21:31 PM GMT- IP address: 168.123.200.234
-  Document emailed to Ross Miller (millerr@triton.uog.edu) for signature
2022-04-12 - 11:23:05 PM GMT
-  Email viewed by Ross Miller (millerr@triton.uog.edu)
2022-04-14 - 6:25:21 AM GMT- IP address: 104.28.85.196
-  Document e-signed by Ross Miller (millerr@triton.uog.edu)
Signature Date: 2022-04-14 - 6:25:39 AM GMT - Time Source: server- IP address: 12.17.168.163
-  Document emailed to Adrian Ares (adriana@triton.uog.edu) for signature
2022-04-14 - 6:25:40 AM GMT
-  Email viewed by Adrian Ares (adriana@triton.uog.edu)
2022-04-14 - 7:07:49 AM GMT- IP address: 168.123.200.242
-  Document e-signed by Adrian Ares (adriana@triton.uog.edu)
Signature Date: 2022-04-14 - 7:32:36 AM GMT - Time Source: server- IP address: 168.123.200.242
-  Document emailed to ssoberano@triton.uog.edu for signature
2022-04-14 - 7:32:39 AM GMT
-  Email viewed by ssoberano@triton.uog.edu
2022-04-17 - 10:13:37 PM GMT- IP address: 104.47.73.254
-  Resty Albeza (albezar3810@triton.uog.edu) replaced signer ssoberano@triton.uog.edu with Christine Visosky (visoskyc@triton.uog.edu)
2022-04-17 - 10:25:10 PM GMT- IP address: 168.123.200.104

 Document emailed to Christine Visosky (visoskyc@triton.uog.edu) for signature

2022-04-17 - 10:25:10 PM GMT

 Email viewed by Christine Visosky (visoskyc@triton.uog.edu)

2022-04-17 - 11:19:38 PM GMT- IP address: 168.123.200.160

 Email viewed by Christine Visosky (visoskyc@triton.uog.edu)

2022-04-18 - 11:06:40 PM GMT- IP address: 182.173.234.176

 Document e-signed by Christine Visosky (visoskyc@triton.uog.edu)

Signature Date: 2022-04-19 - 0:43:49 AM GMT - Time Source: server- IP address: 168.123.200.160

 Document emailed to Lee Yudin (lyudin@triton.uog.edu) for signature

2022-04-19 - 0:43:50 AM GMT

 Email viewed by Lee Yudin (lyudin@triton.uog.edu)

2022-04-19 - 2:51:36 AM GMT- IP address: 104.47.73.254

 Document e-signed by Lee Yudin (lyudin@triton.uog.edu)

Signature Date: 2022-04-19 - 2:52:00 AM GMT - Time Source: server- IP address: 116.68.22.40

 Document emailed to Carmelita Blas (cgblas@triton.uog.edu) for signature

2022-04-19 - 2:52:02 AM GMT

 Email viewed by Carmelita Blas (cgblas@triton.uog.edu)

2022-04-19 - 2:59:01 AM GMT- IP address: 116.68.17.213

 Document e-signed by Carmelita Blas (cgblas@triton.uog.edu)

Signature Date: 2022-04-19 - 2:59:47 AM GMT - Time Source: server- IP address: 116.68.17.213

 Document emailed to Randall Wiegand (wiegandr@triton.uog.edu) for signature

2022-04-19 - 2:59:49 AM GMT

 Document e-signed by Randall Wiegand (wiegandr@triton.uog.edu)

Signature Date: 2022-04-20 - 4:20:44 AM GMT - Time Source: server- IP address: 168.123.224.66

 Document emailed to Orana Elsegini (oranae@triton.uog.edu) for signature

2022-04-20 - 4:20:46 AM GMT

 Email viewed by Orana Elsegini (oranae@triton.uog.edu)

2022-04-21 - 2:04:08 AM GMT- IP address: 121.55.243.91

 Document e-signed by Orana Elsegini (oranae@triton.uog.edu)

Signature Date: 2022-04-22 - 1:04:21 AM GMT - Time Source: server- IP address: 121.55.243.91

 Document emailed to abe@triton.uog.edu for signature

2022-04-22 - 1:04:23 AM GMT

 Resty Albeza (albezar3810@triton.uog.edu) replaced signer abe@triton.uog.edu with Lee Yudin (lyudin@triton.uog.edu)

2022-04-22 - 1:21:34 AM GMT- IP address: 168.123.200.104

 Document emailed to Lee Yudin (lyudin@triton.uog.edu) for signature

2022-04-22 - 1:21:35 AM GMT

 Email viewed by Lee Yudin (lyudin@triton.uog.edu)

2022-04-22 - 1:21:39 AM GMT- IP address: 40.94.26.254

 Document e-signed by Lee Yudin (lyudin@triton.uog.edu)

Signature Date: 2022-04-22 - 1:22:38 AM GMT - Time Source: server- IP address: 116.68.22.122

 Document emailed to Joseph Gumataotao (gumataotaoj@triton.uog.edu) for signature

2022-04-22 - 1:22:40 AM GMT

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2022-04-22 - 1:23:31 AM GMT- IP address: 104.47.74.126

 Document e-signed by Joseph Gumataotao (gumataotaoj@triton.uog.edu)

Signature Date: 2022-04-22 - 1:23:38 AM GMT - Time Source: server- IP address: 168.123.230.175

 Agreement completed.

2022-04-22 - 1:23:38 AM GMT

#066-22 Research Associate I

Final Audit Report

2022-05-18

Created:	2022-05-17
By:	Resty Albeza (albezar3810@triton.uog.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAamlhqFOhHvmknZV2x_JTKNU7JkHw3AI5

"#066-22 Research Associate I" History

-  Document created by Resty Albeza (albezar3810@triton.uog.edu)
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-  Document e-signed by Resty Albeza (albezar3810@triton.uog.edu)
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-  Document emailed to dyl (dylujan@triton.uog.edu) for signature
2022-05-17 - 10:41:11 PM GMT
-  Email viewed by dyl (dylujan@triton.uog.edu)
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-  Email viewed by dyl (dylujan@triton.uog.edu)
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-  Document e-signed by dyl (dylujan@triton.uog.edu)
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-  Document emailed to Joseph Gumataotao (gumataotaoj@triton.uog.edu) for signature
2022-05-18 - 10:56:53 PM GMT
-  Email viewed by Joseph Gumataotao (gumataotaoj@triton.uog.edu)
2022-05-18 - 10:56:58 PM GMT- IP address: 40.94.31.126
-  Document e-signed by Joseph Gumataotao (gumataotaoj@triton.uog.edu)
Signature Date: 2022-05-18 - 10:58:40 PM GMT - Time Source: server- IP address: 168.123.230.175
-  Agreement completed.
2022-05-18 - 10:58:40 PM GMT