

Submit all documents to :

University of Guam
Graduate Admissions Office
303 University Drive, Mangilao GU 96913
Tel: 735-2205 • Email: graduatestudies@triton.uog.edu

Graduate Admissions Requirements checklist:

- 1 **University of Guam Online Application:** <http://www.uog.edu/admissions/apply-online>
Note: non-refundable application fee of 49.00.
Information on Office of Graduate Studies and Online Application:
 - Go to www.uog.edu
 - Click on the "Admissions" tab on the drop down menu to "Graduate Admissions."
 - Scroll down to Graduate Application Documents and Forms, click on "**Online Application**"
- 2 Have a Bachelor's degree with a GPA of 2.5 or higher. Send an **official transcript*** from the college or university you earned your Bachelor's degree from directly to Graduate Studies Admissions. Transcript must indicate conferral of your degree. Hand delivered transcript will be considered unofficial.
- 3 Prepare, sign and submit a **Letter of Intent and Statement**, identifying a specific Masters Degree Program and stating of accomplishments, interest, goals, and reasons relating to the Masters Degree Program. Address to the Registrar, Remy B. Cristobal
- 4 Submit **Resume or Curriculum Vitae (CV)**
- 5 Submit two (2) **Signed Letters of Recommendation** from individuals that are familiar with your academic or professional performance. Address to the Registrar, Remy B. Cristobal
Note: Three (3) LORs required for Biology and Environmental Science.
- 6 Provide **proof of residency** for tuition purposes to the Graduate Admissions Office. (Mayor's Verification of Residency, active Military Order, Voter's Registration, Verification of Employment, etc.) See Residency Policy.
- 7 Visit the **Student Health Service, 735-2225**, by the Bookstore at the Student Center.
Provide written documentation of a TB test (PPD) taken within the past six (6) months (and results of an x-ray if PPD is positive), in addition if born in 1957 or later, evidence of vaccination against mumps, measles, and rubella (**MMR 1&2**).
Note: Students who are strictly on ONLINE COURSE cohort are exempt. uogstudenthealth@triton.uog.edu
- 8 Obtain **Form A /Program Contract** - form is available at the Graduate Admissions Office
Seek advisement and review with the Program Chair/Coordinator and Graduate Committee Members on how to plan and complete the degree requirements of the program and be accepted as a potential candidate.
 - **PMBA Program** requires Graduate Management Admission Test (GMAT, www.mba.com) and a business program essay.
*******STUDENTS WITH INTERNATIONAL DEGREE*******
 - ***Degree must be converted to US standards, course by course, online vendor:**
 - >World Education Services (**WES**)
 - >Educational Credential Evaluators (**ECE**), or
 - >International Education Research Foundation (**IERF**)
 ***** **INTERNATIONAL STUDENTS** *****
 - Additional requirements are needed to completely process admissions to the University. Please contact the International Students Program Coordinator at 735-2201 or send email to mssl@triton.uog.edu for more information.
 - Must take and pass TOEFL or IELTS:
 - **Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS)**
Request official scores to be sent to Graduate Admissions Office
[TOEFL](#) scores: 550 on Paper Base, 213 on Computer Base, and 77 on Internet Base
[IELTS](#) score of 5.5.