RECEIVING REPORT

I certify that the following items have been received:

DESCRIPTION	**NO. OF UNITS**
_____	_____
_____	_____

_____Purchase Order No:_____
_____Work Request No:_____
_____Contract No:_____
_____Direct Payment No:_____

For purchases orders, please indicate how this shipment relates to other shipments as follows (check one):

_____This is the final shipment and there have been no previous shipments.

_____This is the final shipment and there have been previous shipments.

_____More shipments are expected and there have been no previous shipments.

_____More shipments are expected and there have been previous shipments.

USER:

_____ _____
Signature Date

RECEIVING AGENT:

_____ _____
Signature Date

ACCOUNTANT IN CHARGE:

_____Noeme Jereza

_____Kate Edgar

_____Josephine Muescan

_____Nicetas Datugan