



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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ANNOUNCEMENT

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED PART-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

**Research Associate I
(CETTI Bay CESU)**

JOB # RC-18-08

Application Deadline: Midnight, March 2, 2018

Send RCUOG application, cover letter, resume and transcripts to rcuoghr@triton.uog.edu or submit documents to the RCUOG office located on the 1st floor of the Health Sciences Bldg., Rooms 137, 138 and 121, UOG Campus. The RCUOG application can be downloaded from www.uog.edu/rcuog; located under the Forms subhead.

Salary

Grade J, Step 1, \$14.94 per hour
Temporary, part-time up to 39 Hours Per Week.
Benefits: Social Security

The position begins on **March 12, 2018** and ends on **June 30, 2018** based on availability of funds with possibility of extension should additional funds become available.

Location:

Center for Island Sustainability

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in Biology or related field with one year of related experience OR a combination of college credits, technical training and/or substantial professional level work experience.

MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS:

- Ability to follow demonstrated procedures. Ability to plan and carry out procedural and

technical steps required to complete surveys and field data collection projects.

- Ability to work in the field and hike in difficult terrain in all weather conditions. Must be able to carry up to 50 lbs. of field and safety equipment.
- Experienced in the use of basic tools such as a field compass, topographic maps, clinometer and global positioning systems, and operation of motor vehicles on unimproved roadways.
- Must be available for all scheduled work hours.

CHARACTER OF DUTIES:

- Assist with the implementation of the Cetti Bay monitoring plan
- Assess forested area
- Collect tree plot data
- Collect stream turbidity data
- Measure sediment load
- Enter survey data and perform other duties necessary to fulfill project deliverables
- Leads efforts in the collection of ecological, forest, rare plant, habitat data following established methods for several conservation and research programs.
- May assist conservation scientists with forest management procedures, as well as watershed management and monitoring (stream turbidity and sediment accumulation measurements).
- Manages daily crew activities with the program coordinator. Exercises initiative in developing solutions to common technical and procedural problems such as changes in priorities, need for extended field time, minor adjustments related to the need for additional equipment or personnel, or other comparable issues.
- Maintains data quality to ensure that no data are missing and/or incomplete, and all data have been comprehensively edited and reviewed prior to entry in the database.
- Compiles and summarizes data, runs routine computer programs and checks for inconsistencies.
- Performs computations and interprets the data produced in order to prepare charts, graphs, and reports. Works with project Fiscal Accounting Associate to complete travel reports, arrange reimbursements, as well as purchase equipment and gear for project purposes.
- Assists in analysis of field data. Makes suggestions and recommendations for more efficient collection of field data.
- Performs other duties as assigned. May help with outreach activities, workshops or conferences to promote conservation and research programs. Reports to the program coordinator concerning field conditions, the progress of projects and the results on a monthly basis.
- Must be available to go on field visits as part of a team or individually. Actively participates in the safety program, assisting in identifying hazards and mitigating actions.
- Must participate in training activities to comply with policies in regard to field collection protocols, safety, diversity and civil rights.

CLEARANCES:

- College transcripts should be submitted with application

- Upon selection, the applicant must submit PPD, police and court clearances to UOG HRO.